



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE, KORAPUT (44)

DISTRICT AGRICULTURE OFFICE ROAD, KORAPUT – 764020

Phone: 06852-251535 Fax: 06852-252503, Email rckoraput@ignou.ac.in

Dr. S.K.Tripathy
Regional Director

Lr. No. IG/KRP/29th Convocation/2016
Date - 11/03/2016

Dear Learner

Sub: IGNOU - 29th Convocation- Reg

Heartiest Congratulations to you for completing the University Academic Programme in December- 2014/June - 2015 term end examination, thus becoming eligible for the award of Original Degree Certificate at 29th Convocation of the University likely to be held in April 2016.

You are required to register yourself for obtaining the Degree/Diploma certificate by submitting the enclosed prescribed application form to Regional Centre or submit the form online on the link available at the University's Website i.e www.ignou.ac.in. You may attend the Convocation to be organized by the Regional Centre, Koraput and collect the Original Certificate in person or in absentia through the Regional Centre.

The fee for obtaining Degree/ Diploma Certificate is **Rs.400/-** per certificate which has to be paid online if you are registering yourself on line. In case, you are applying in the prescribed application form to Regional Centre, the prescribed fee is to be paid by means of **Demand Draft** drawn in favour of "IGNOU" and payable at **Koraput**.

Students of MBA, MCA, M.COM, BTCM, BNS etc. are required to remit registration fee @Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the Programme.

The exact date of convocation and other details in this regard will be communicated to you shortly. **The last date for submission of filled in forms along with draft to the Regional Centre, Koraput is 4th April 2016** to the address given below:

**The Regional Director
IGNOU Regional Centre
District Agriculture Office Road
At/Po/Dist: Koraput-764020
Odisha**

Wish you all the best for a bright future

Dr. S.K.Tripathy

Encl: As above



**REGISTRATION FORM FOR OBTAINING DEGREE/DIPLOMA CERTIFICATE IN
THE 29TH CONVOCATION**

1. PROGRAMME CODE

2. ENROLMENT NO.

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3. NAME

: _____

(IN CAPITAL LETTERS)

4. COMPLETE POSTAL ADDRESS :

PIN CODE: _____

5. Regional Centre Code

6. Whether willing to attend the
Convocation at Regional Centre:

Yes

No

(Please tick the relevant box)

7. MOBILE/TELEPHONE No. :

8. E-mail ID. _____

9. PAYMENT DETAILS OF
REGISTRATION FEE

: AMOUNT: _____ DRAFT No.: _____

DATE: _____ ISSUING BANK: _____

Date: _____

Signature of the student: _____

PS: 1. Students of modular programmes like MBA, MCA and M.COM. Etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degree as prescribed in the Programme). Students have to take all the certificates, if they have qualified for more than one module of the Programme.

2. Demand draft for the requisite fee must be in favour of 'IGNOU' and payable at KORAPUT

3. Registration form duly filled in all respect along with the requisite fee may be sent at the following address:

Regional Director
IGNOU Regional Centre
District Agriculture Office Road
At/Po/Dist: KORAPUT-764020
Odisha